

**CEA SCHOOL AT SOUTH HUNTERDON**  
**Virtual or Remote Instruction Plan 2023-24**  
**September 5, 2023**



## **How decisions to move to virtual instruction will be made:**

The CEA School places the safety of students and staff first based on information and with guidance from:

- South Hunterdon Regional School District
- Centers for Disease Control (CDC)
- State of New Jersey
- The NJ Department of Education
- Hunterdon County Department of Health
- CEA School Staff representatives

# Vaccinations

- CEA School will keep current vaccination records as provided by parents and guardians. Our school nurse will maintain those records.
- Students will be considered “up to date” when they are fully vaccinated against Covid 19 and have received all recommended additional doses, including booster doses when eligible. While not mandatory, we will encourage our students to vaccinate.

# Masking

CEA School will follow protocol of our host district, South Hunterdon Regional. They and we will remain a mask-optional district to start the school year. Students/staff are welcome to wear a mask if it makes them feel more comfortable coming to school/work.'

# Notification

In lieu of individual contact tracing, schools may consider providing cohort notifications (classroom, cohort, team) when exposures occur. These notifications allow individuals and families to take additional precautions according to their individual needs. Schools and ECE programs can use broadbased notifications to provide timely information via phone, email, or letter to families, students, teachers, caregivers, and staff about potential exposure and the actions they should take to remain safe and reduce transmission. Prompt notification to students and families regarding exposure to infectious diseases, including COVID-19, can allow for rapid testing, early treatment, and prevention of further spread.

Source: NJDOH Guidance May 23, 2023

# Outbreaks

Schools must report outbreaks or suspected outbreaks of all communicable diseases, including COVID-19 to their LHD. The LHD will work with schools to determine if there is an outbreak and provide guidance as to a response. An outbreak of COVID-19 in a school setting is defined as three or more individuals (positive by RT-PCR or antigen) among students or staff with illness onsets within a 14-day period, who are epidemiologically linked, do not share a household, and were not identified as close contacts of each other in another setting during standard case investigation or contact tracing.

Source: NJDOH Guidance May 23, 2023

# Parent Guidelines

- Parents/guardians should not send students to school when sick. For school settings, NJDOH recommends that students with the following symptoms be promptly isolated from others and excluded from school:
  - At least two of the following symptoms: fever (measure or subjective), chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR
  - At least one of the following symptoms: new or worsening cough, shortness of breath, difficulty breathing, new olfactory disorder, new taste disorder.
- Parents should get their child tested for Covid-19 if their child has any of the above symptoms. They should also contact their school nurse.

# Quarantine or Isolation

Individuals regardless of vaccination status who test positive, and individuals with COVID-19 symptoms who have not been tested and do not have an alternative diagnosis from their healthcare provider should:

- Stay home for at least 5 full days after the onset of symptoms or if asymptomatic after the positive test (day of symptoms is day 0; if asymptomatic, day the test was performed is day 0) AND
- If they have no symptoms or symptoms are resolving after 5 days and are fever-free (without the use of fever-reducing medication) for 24 hours, they can return to school AND:
  - Wear a mask when around others at home and in public for an additional 5 days (including participation in any extracurricular activities). Time without mask being worn should be kept to a minimum.

# Remote Instruction

When a student has been diagnosed with a positive Covid Case, instruction will be offered remotely. We provide our students with chromebooks and access to all necessary resources on Google Classroom. In addition, we will offer support in an individualized capacity, virtually, as deemed necessary to avoid learning loss.

Based on a student's specific needs as outlined in their IEP, we will provide all necessary accommodations, including one to one aide access. Students will have access to chromebooks and worksheets as appropriate. Web based learning tools are used to enhance student learning.

Students will participate in teacher assessments and any other baseline testing throughout the school year to track progress and areas for improvement.

If internet access is an issue in a student's home, our school will provide either alternate instruction or access to a hot spot depending on the need.

# Tracking Implementation of IEP's during Virtual Instruction

- Teachers will fill out remote instruction checklist  
<https://docs.google.com/document/d/1wlGVmes8Msw27vzEjiHBzM0wwPo7DiLsmtnl4IYw5Bo/edit?usp=sharing>
- Social worker will remain in contact with families to ensure appropriate services are offered (counseling, speech & language, OT, PT if possible)
- If necessary during time of virtual instruction, IEP and eval meetings to be held virtually to remain in compliance.
- When appropriate, accommodations will be made for ELL, including translators or interpreters for communication with students and families.
- Attendance is expected by students unless illness prevents them from attending. If avoidance is an issue, families will be contacted by the social worker and /or principal and a behavior modification plan beyond our school wide program will be created.

# ELL, when applicable

- When appropriate, accommodations will be made for ELL students, including translators or interpreters for communication with students and families.
- As partners with South Hunterdon, we have access to inclusion opportunities, if a student enters our program with English as a Second Language or Bilingual needs.

# Meals during Remote Instruction

- In instances when we must move to virtual instruction, lunch will be provided to students. CEA School will drop off supplies to students homes to complete a group cooking activity as part of remote learning.
- When earned, students will order and obtain delivery of a chosen fast food to their home.
- Students will then join a Google meet to eat with their peers and staff.

# Social and Emotional Learning

- Students will continue to receive group and individual counseling when pivoting to remote instruction. They have access to our social worker when needed.
- Staff are encouraged to participate in team building activities when planned.

# Community Learning Opportunities

- If allowed by community partners, our students will continue off site learning in job sites, shopping centers, college courses, etc.
- Our CDL drivers may continue to transport students when appropriate.
- Opportunities for students to earn credits toward graduation and beyond will be created when possible in order to ensure seamless learning when moving to remote learning. Projects are part of our program and will meet these needs.
- If any students participate in extracurricular activities, through their home district or with our host district, South Hunterdon, students have the opportunity to continue these activities with support from our staff.

# Essential Staff for Remote Instruction

- Principal, Tara Vargas
- Lead Social Worker, Kara Nemeth
- Academic Teacher, Wendy Callahan
- Transition Teacher, Naomi Stout

Additional aides and service providers will be directed by above staff.

# In School Class Schedule

Daily Schedule	Time
Student Arrival	8:50 am
Student Prep	8:55 am – 9:05 am
Block 0	9:05 am – 10:05 am
Block 1	10:10 am – 11:10 am
Block 2	11:15 am – 12:15 pm
Mindfulness Break	12:15 pm – 12:25 pm
Block 3	12:30 pm – 1:30 pm
Block 4	1:35 pm – 2:30 pm
Dismissal	2:30 pm

# Remote Schedule

Time	Activity
8:00 am - 8:40 am	Academics
8:40 am -9:25 am	Academics
9:30 am - 10:15 am	Academics
10:20 am - 11:05 am	Academics
11:10 am - 11: 55 pm	Academics
12:00 pm - 12:30 pm	Lunch

# Healthy Schedules

- Desks/chairs will be cleaned before each class period (classes outside is an option weather permitting).
- Deep cleaning by custodial staff when scheduled by host district, South Hunterdon.

# Healthy Activities

- Time will be provided in the schedule to get students outside as much as possible.
- Students will wash or sanitize hands if outside and using high touch equipment.
- Physical education will be done either outside or health lessons taught in the classroom.